

# CERTIFICATION OF COURSE FINAL PROCTOR/WITNESS

*(Form must be filled out completed by Proctor)*

I, \_\_\_\_\_, have witnessed

*(Proctor Name)*

and certify that \_\_\_\_\_

*(Test takers name as it appears on their ID)*

## **Please check the following, verifying all the below are met:**

- Is not related to me (Immediate Family-spouse, children, siblings, parents, grandparents, grandchildren, cousins, nephews/nieces, aunts/uncles or any step-family.
- I have witnessed student completing the Final Exam(s) without the use of any textbook
- I have witnessed student completing the Final Exam(s) without the use of a reference book
- I have witnessed student completing the Final Exam(s) without the use of a dictionary/pocket translator
- I have witnessed student completing the Final Exam(s) without personal notes
- I have witnessed student completing the Final Exam(s) without the assistance of any other person or source of any kind

### **PHOTO ID that was used for student identification:**

Driver's License STATE: \_\_\_\_\_ License #: \_\_\_\_\_

Passport Number: \_\_\_\_\_

Other: \_\_\_\_\_

## **MUST CHECK WHICH FINAL EXAMS WITNESSED:**

*(The witness date and completion school system date must match up, if they do not, final exams will be reset and the student must retake the final exams)*

On this date: \_\_\_\_\_

- Passed the General Portion of the Abe Lee Seminars Pre-Licensing Course Final

On this date: \_\_\_\_\_

- Passed the State Portion of the Abe Lee Seminars Pre-Licensing Course Final

I agree to be contacted via phone or email if any questions about the proctoring needs to be confirmed or verified. I understand that if contacted and I do not respond this could hinder the student from receiving their certificate of completion.

### **Information about the Course Proctor:**

- Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_
- Address: \_\_\_\_\_
- City, State, Zip: \_\_\_\_\_
- Phone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Please email this form to: **Email:**  
**abeleeseminarsinfo@gmail.com**